

Specification

YMCA CHELTENHAM

DRIVEN BY THE GOOD WE DO

POSITION TITLE: Trustee
RESPONSIBLE TO: Board of Trustees
RESPONSIBLE FOR: Strategic and Financial governance oversight

PURPOSE OF THE ROLE

All Trustees are expected to make an active and dynamic contribution to the Board, the organisation and to supporting our work. Trustees have wide-ranging skills, knowledge and experience appropriate to governance and strategy.

The overall role of the Trustee is to maintain an overview of the Charity's affairs, our strategic planning and to provide guidance to help ensure our sustainability and viability, supporting the overall requirements underpinning clear Charity governance and procedures.

GENERAL RESPONSIBILITIES OF TRUSTEES

1. Responsible for the governance and strategy of YMCA Cheltenham.
2. Appointed for 4 years, but may be re-elected for a second term.
3. Are expected to attend the Board meetings which are held six times a year.
4. Approve high-level strategy and major expenditures.
5. Work with the CEO to ensure the YMCA Cheltenham's financial well-being and financial stability.
6. Ensure, with the CEO and the Board of Trustees, that the organisation complies with its governing document, Charity law, company law and any other relevant legislation or regulations.
7. Contribute actively to the Board of Trustees' role in giving strategic direction to the organisation, setting overall policy, defining goals, setting targets and evaluating performance against agreed targets.
8. Safeguard the reputation and values of the Charity, particularly the Christian values upon which the YMCA Cheltenham was founded and seeks to operate through.
9. Work with the CEO to ensure the financial stability of the organisation, that innovation and new developments are properly resourced and that adequate accountability structures exist and are exercised.
10. Work with the CEO to protect and manage the assets of the Charity and ensure the proper investment of the Charity's funds.
11. Appoint the Chief Executive Officer and monitor their performance.

All Trustees must understand and accept the legal duties, responsibilities and liabilities of Trusteeship and adhere to Nolan's seven principles of public life: selflessness, integrity, objectivity, accountability, openness, honesty and leadership.

In addition to compliance with statutory duties, every Trustee should use their specific skills, knowledge, or experience they have to help the Board of Trustees reach sound decisions.

This will involve:

- Scrutinising Board papers.
- Focusing on key issues of importance to YMCA Cheltenham.
- Providing guidance on new initiatives (especially in areas in which the Trustee has special expertise)

Company No: 3930834 | Charity No: 1079951 | HCA PRP No: H4270



YMCA enables people to develop their full potential in mind, body and spirit. Inspired by, and faithful to, our Christian values, we create supportive, inclusive and energising communities, where young people can truly belong, contribute and thrive.